



## RHODE ISLAND POLICE CHIEFS' ASSOCIATION

### PROCEDURE FOR TURNING IN FIREARMS TO POLICE DEPARTMENTS

- Prior to turning the firearm(s) into a law enforcement agency, the individual shall contact the front desk at police headquarters and advise them of the reason for their visit. Never walk directly into police headquarters carrying firearms.
- Make sure you have a copy of the protective order in your possession when turning firearms in to the state police, local police or a gun dealer. (RIGL 8-8.1)
- Each firearm(s) *must* be rendered safe, preferably with a trigger lock or cable lock, and placed separately in a clear plastic bag, unless packaged in a gun case and delivered in a non-see through container such as a pocket book, gym bag, backpack or suit case.
- The firearm(s) must be transported in the trunk of a car separate from any ammunition.
- If turning in magazines in addition to a firearm, the magazine must be emptied and placed in a clear plastic bag and delivered in a non-see through container.
- If turning in ammunition in addition to a firearm, the ammunition must also be placed in a clear plastic bag and delivered in a separate non-see through container such as a pocket book, gym bag, backpack or suit case.
- Rifles and shotguns must rendered safe, preferably with a trigger lock or cable lock and have the safety engaged, all ammo removed and the bolt locked to the rear. The rifle(s) and shotgun(s) can be contained in a gun case if available.

**Note:** The State Police will only accept firearms turn-in at State Police Headquarters located at 311 Danielson Pike North Scituate, R.I. 02857.

**\*\* These directions can also be found on the Rhode Island State Police website [risp.ri.gov](http://risp.ri.gov), as well as your local City and Town website. \*\***